

Our **2024 Self Direction Photo Contest** has come to a close and winners have been randomly selected for the three \$50 Amazon gift cards!

Keep an eye on your mailboxes for the photo calendar late this fall.



MRCI Payroll Calendar 2024 PAGE 1

Click Dates for Payroll Information - Please Refer to the Date for the corresponding 2024 Pay Date

**MRCI Client**

CSRS, CSR and PCA Client workers will be paid holidays per your contract.

www.mrci.org/employees

Work week is Sunday through Saturday. More than 88 hours per work week = Overtime.

Jan 24					Jan 31				
Sun	Mon	Tue	Wed	Thu	Sun	Mon	Tue	Wed	Thu
1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31									

Feb 24					Feb 29				
Sun	Mon	Tue	Wed	Thu	Sun	Mon	Tue	Wed	Thu
1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31									

Mar 24					Mar 31				
Sun	Mon	Tue	Wed	Thu	Sun	Mon	Tue	Wed	Thu
1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31									

Apr 24					Apr 30				
Sun	Mon	Tue	Wed	Thu	Sun	Mon	Tue	Wed	Thu
1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
30									

May 24					May 31				
Sun	Mon	Tue	Wed	Thu	Sun	Mon	Tue	Wed	Thu
1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31									

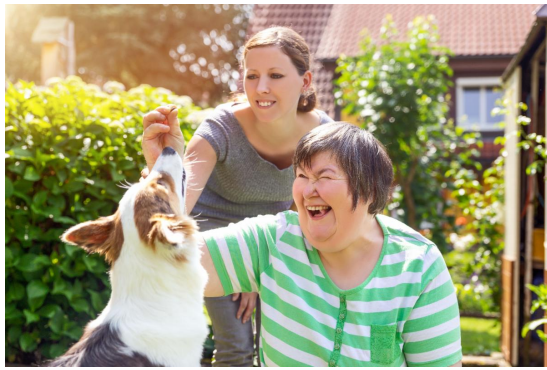
Jun 24					Jun 30				
Sun	Mon	Tue	Wed	Thu	Sun	Mon	Tue	Wed	Thu
1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
30									

Pay Period	Pay Date	Pay Date
01/27-01/31	02/01	01/31
01/31-02/04	02/05	02/04
02/04-02/08	02/09	02/08
02/08-02/12	02/13	02/12
02/12-02/16	02/19	02/16
02/16-02/20	02/23	02/20
02/20-02/24	02/26	02/24
02/24-02/28	03/01	02/28

Are you receiving weekly payroll due date reminders? Click below to signup to ensure you don't miss a pay date!

[weekly reminder signup](#)

## September means DSP Appreciation Week!



Direct Support Professionals are honored for the invaluable asset that they are to those they assist. DSP's aid with activities of daily living, are a source of companionship, and make our communities a brighter place.

From all of us here at MRCI,  
**THANK YOU DSP's!**

# Live In Caregiver Acknowledgement

Starting September 1<sup>st</sup>, DHS started to enforce Electronic Visit Verification (EVV) more closely and require staff to punch in and out at each shift. We sent a notice out on Tuesday August 13<sup>th</sup> regarding live in caregivers and the acknowledgement form needed for those workers who are living with the participant and providing cares. We encourage all live in caregivers to **return this form** as soon as possible if you haven't already, so that MRCI can update the EVV system.

Live In Caregiver Acknowledgement Form

For workers who do not live with the participant, they will need to use the Cashe systems to clock in and out of each shift. If errors occur, a missed punch for example, edits can still be made, that will not change at this time. MRCI is strongly encouraging you connect with your workers to make sure they are aware of this enforcement as well as are comfortable with clocking on the app or web based application.

If you have questions or concerns regarding EVV please connect with your program staff or call our offices at 800-829-7110.

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## EVV Compliance - September 1st, 2024

The Department of Human Services (DHS) has announced their intentions to start [Electronic Visit Verification \(EVV\)](#) compliance as of September 1, 2024.

You may be asking what does that mean for me or my workers? DHS will enforce providers like MRCI to be connected to the state aggregator system. MRCI is already in compliance and has been for almost 2 years. The aggregator is the state mechanism that processes all EVV punches. These punches can be done through the mobile app, web/computer, telephonic or IVR system.

DHS will review all data **starting September 1st** to ensure that providers are meeting the federal standards regarding EVV. At this point, **all workers must punch in and out of their shift in real time as EVV is intended**, live in caregivers must enter time daily. As of October 25<sup>th</sup>, DHS will be issuing providers a formal report of all EVV shifts that are not in compliance with the federal law. MRCI will contact workers and representatives of shifts not in compliance.

MRCI is available for questions or concerns regarding EVV. We can help get you or your staff get onboarded into the EVV system and troubleshoot any issues you are having. View our [EVV webpage](#) for more information. Please see the notice below from DHS.

## Minnesota Health Care Programs (MHCP) MHCP Providers

July 2, 2024

### Electronic visit verification (EVV) compliance effective Sept. 1, HHAX enrollment now required

Minnesota Department of Human Services (DHS) will begin enforcing EVV compliance effective Sept. 1, 2024, for all providers who provide services that require the use of EVV. We will start reviewing all providers' EVV usage on Sept. 1, 2024.

If you provide services that require the use of Electronic Visit Verification (EVV) and have not yet enrolled with HHAExchange (HHAX), you must enroll now. You must enroll even if you are using a third-party EVV system. Contact HHAX through the [HHAX Client Support Portal](#) if you have questions about enrolling or connecting third-party EVV systems.

We sent a memo to providers' MN-ITS mailboxes July 1, 2024, which included information for EVV enrollment and compliance. Refer to the [Electronic visit verification](#) webpage for more information about EVV. Refer to the [Electronic visit verification compliance policy](#) webpage for more information about EVV compliance.

CFSS & Consultation  
Services beginning  
10/1/2024

October 1st is right around the corner! Check out these DHS trainings. They are very informative, in video format for easy listening, and provide great examples for CFSS. As always, let us know if you have any questions.

DHS - navigate to 'training' tab

This month we're starting a new series. Would you rather...

shoot steam out of your ears like a train when you're mad

bark like a dog when you're excited

Last month we asked which you prefer, Coke or Pepsi? **Coke** came in 1st place at 56.2%. **Pepsi** took the remaining 43.8%. Stay tuned for the results of the 'would you rather' next month!

# Electronic Visit Verification (EVV) Listening Sessions



The MN Department of Human Services has released a series of listening sessions to share EVV updates. These will happen on a quarterly basis. The dates are as follows; **12/16/24**. To sign up for these sessions, click the button below, then follow the instructions next to that.

EVV Quarterly Updates

Select:

- 'Upcoming Webinars/Live Training'
- 'All DSD Sessions'
- click 'Start Search'
- navigate to the 'Electronic Visit Verification (EVV) Quarterly Updates'

## Save the date!

The 2nd annual Self-Direction Conference will take place on **11/01/2024** at the Mayo Health System Event Center in Mankato, MN. This conference serves as an excellent resource for families, caregivers, participants, case managers, and more. MRCI is proud to serve on the planning committee for this wonderful event.



Self-Direction Conference Registration

More information

## Follow us on Facebook

Every Wednesday, we share photos sent to us by clients and families that define what self-direction means to them. You'll also find important updates, helpful articles, announcements, and more.

Like [our page](#) so you don't miss out!



## 2024 Training Schedule

Each year MRCI is required to assign training to all workers under the 245D programs of **Individualized Home Supports (IHS) formerly known as Personal Supports, Respite, and now Homemaker.** Below is the calendar of when the training will be assigned.

Training is assigned in the beginning of the month and is due by the last day of the month. If your worker **does not** complete the training they will be temporarily suspended and not able to clock in or out through the app, or be paid for the time worked until complete.

If you have questions regarding the completion of the training you can connect with our program staff at 800-829-7110.

**Month:**

**Subjects:**

**September**

Positive Supports Rule

**October**

CSSP-A Review, Person-Centered Planning

**Once per year**

CSSP-A/IAPP Annual Review

**Homemaker Only**

Annually, in June

8 Hour CORE

**Homemaker Staff Under the 245D Programs:** MRCI now is including the Positive Support Rule training annually. The training has been assigned, please log in and complete by the end of November.

## Connect with Us!

Find us on Facebook

Share Your Story



Visit us on Facebook

Share your Story



MRCI is one of Minnesota's largest human service non-profit organizations. We are dedicated to providing meaningful opportunities for individuals with disabilities and special needs.

[www.MRCICDS.org](http://www.MRCICDS.org)



With your help, we can continue to expand our service offerings and areas.

[DONATE](#)

**MRCI**  
1750 Energy Drive  
Mankato, MN 56001  
(800) 829-7110

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